



Attn: Manly Warringah DJRFL Clubs

RE: MANLY-WARRINGAH DJRFL 2020 GRAND FINAL PROCEDURES – UPDATED THURSDAY 24 SEPT

Congratulations to all on what has been an extremely difficult but rewarding season. As we lead into our semi-finals and grand final weekends we thought it important to update all Clubs on what will be required, and what processes will need to be followed in 2020.

GAME DAY STAFF REQUIREMENTS

Each TEAM that is participating on Grand Final day (either at Brookvale Oval or Forestville Oval) will be asked to provide the following GAME DAY STAFF for their respective games:

1. Ground Manager
Each Team will be required to provide a Ground Manager who will assist with the scoring bench during the game.
2. Covid Marshall
Each Team will be required to provide a Covid Marshall to assist with reminding spectators of the need for social distancing during the game.
3. Sports Trainer / First Responder
Each team will be required to provide an appropriately accredited Sports Trainer / First Responder for their game.

Clubs will be asked to provide names of Game Day staff prior to Grand Finals.

Game Day staff will be given access to both venues using an attendance list (name required) so it is imperative that you inform us of your Game Day staff prior to the event.

SPECTATOR RESTRICTIONS

As per previous advice, and as per the NSW Health Public Health Order, spectators will be restricted to **500 AT ANY ONE TIME WITHIN EACH VENUE (BROOKVALE OVAL or FORESTVILLE PARK)**.

SATURDAY – Spectator tickets which have been distributed to participating teams will now allow entry to TWO spectators. With presentation of tickets at the entry gate, one spectator will be allowed free entry (as the ticket has been pre-paid) and the second spectator will need to pay for entry (Saturday venues \$5 per attendee (free for Under 16s or Seniors Card holders). Tickets will be surrendered at the gate.

SUNDAY – Participating teams will be given the opportunity to purchase (by invoice) up to 5 additional books of 10 spectator tickets. Minimum purchase will be 1 book of 10 tickets for \$100. Maximum purchase will be 5 books of 10 spectator tickets for \$500. Teams will be responsible for collecting ticket books from the entry gate and distributing tickets to spectators. Tickets will be surrendered at the gate.

Siblings will **still** not be allowed entry without an appropriate ticket.

Ticket costs and distribution are detailed below.

TICKETING

All qualifying teams will be issued with player and team staff tickets and will have the opportunity to purchase a 'book' of spectator tickets. The number of tickets issued and available will depend on the age group of the team. Ticket numbers per age group are listed below:

U9	12 players / 8 staff / 12 spectators (cost of spectator tickets \$60)
U10-U11	16 players / 8 staff / 16 spectators (cost of spectator tickets \$80)
U12	18 players / 8 staff / 18 spectators (cost of spectator tickets \$90)
U13-U14	20 players / 8 staff / 20 spectators (cost of spectator tickets \$100)
U15	25 players / 8 staff / 25 spectators (cost of spectator tickets \$125)
U18	25 players / 8 staff / 25 spectators (cost of spectator tickets \$250)
U20+	28 players / 8 staff / 28 spectators (cost of spectator tickets \$280)



Player tickets can only be used for players registered to the participating team.

All team staff and spectator tickets can be allocated as your Club sees fit to maximise the number of spectators that can attend. If your team has a ball boy, they will be required to use one of the Team Staff tickets. **Team Staff tickets will still be SINGLE ENTRY ONLY.**

Clubs will be invoiced by Manly-Warringah DJRFL for the number of spectator 'books' required in the week of Grand Finals and invoices must be paid before tickets can be obtained.

Tickets, once paid, can be collected from NSWRL Narrabeen Academy. To arrange time for collection please contact Lauren coltman@nswrl.com.au or 0402 576 135. **Extra Sunday spectator tickets will be available for collection from the entry gate. Clubs will be contacted for their purchase requirements.**

Please ensure that you inform your teams and your wider communities that there will be NO ENTRY to either Grand Final venue without a pre-paid ticket.

PROGRAMS

All participating teams will be required to submit a team list on Monday 21 September by 5.00pm. This should be sent to Lauren coltman@nswrl.com.au.

You will need to include the following:

- Player names
- Jersey numbers
- Team staff (coach / manager / trainer/s and ball boys)
- Team sponsors (logos can be provided)

Programs will be available for purchase at the entry gate. A gold coin donation is required.

MATCH VIDEOS / LIVE STREAMING

We have negotiated a company to attend Brookvale Oval to film all Grand Finals. These matches will be available for parents and club supporters to view on a live stream platform (details will be sent to Clubs when confirmed and links will be available on the Manly Warringah DJRFL website).

We are in discussion with Manly Leagues Club with a view to the Livestream being broadcast within the Licensed Club. We will direct any spectators that attend Brookvale Oval without an appropriate ticket to the Leagues Club where they can view the games in a Covid safe environment.

The Livestream will be available to view until Sunday evening (for all Brookvale Oval fixtures) and after that time you will be able to purchase game videos from our filming company. Details for purchase of videos will be available on the Manly Warringah DJRFL website following the games.

LIVESTREAMING AND PRIVACY CONCERNS

Should any participant not wish to have their image broadcast through the Livestreaming of Grand Final fixtures it is important that the Club inform Manly Warringah DJRFL at their earliest convenience.

Should there be any players, in any participating team that do not wish to be filmed, or have their image broadcast, then that fixture will be removed from the Livestream schedule.

GAME DAY PROCEDURES

WHEN TO ARRIVE

ARRIVAL TIMES THAT WERE LISTED ON TICKET ENVELOPES SHOULD BE STRICTLY ADHERED TO. TEAMS ARE NOT ABLE TO GAIN ENTRY TO THE VENUE UNTIL KICK OFF OF THE MATCH PRIOR TO THEIR'S.

ARRIVAL TIMES FOR ALL TEAMS ARE LISTED BELOW.



BROOKVALE OVAL – SATURDAY 26 SEPTEMBER

U9s 7.00am
U10s 8.00am
U11s 9.00am
U12s 10.15am
U13s 11.30pm
U13Tag 12.45pm
U14s 2.05pm
U15s 3.25pm

FORESTVILLE OVAL – SATURDAY 26 SEPTEMBER

U10s 9.00am
U11s 11.15am
U13s 11.15am

BROOKVALE OVAL – SUNDAY 27 SEPTEMBER

U18s 12.00noon
Opens 1.30pm

Teams should arrive and have gained entry to their Grand Final venue at least 45 minutes prior to kick off.

Players should arrive dressed as there is no access available to Dressing Sheds / Change Rooms at either venue. For older teams that may require strapping it would be advised to undertake strapping at your Clubs home venue prior to arriving at your Grand Final venue.

On arrival, teams should inform a Ground Manager that they are present and organise with them when to present to sign on.

SIGN ON PROCEDURE

Teams should present to a Ground Manager at the agreed time with all participating players and team staff to show Player and Staff ID.

The Ground Manager will have the pre-populated team sheet. Please be reminded that your Team Manager should ensure that your TEAM HAS BEEN SELECTED AND SAVED in MySideline Manager on the Thursday evening prior to Grand Finals to ensure your players and team staff are on your sign on sheet.

Team Managers will be asked to provide the Ground Manager with all player and team staff cards for confirmation of their registration and appropriate accreditation.

Any player without a card will not be allowed to play.

Any team staff member without a card, or without an appropriate accreditation, will not be given access to the playing area.

WARM UP AREAS (BROOKVALE OVAL)

There are two designated warm up areas at Brookvale Oval. The team that qualifies first for the Grand Final will be allocated the warm up area behind the Jane Try Grandstand. The second qualifier will be allocated the warm up area behind the cricket nets.

Teams should ensure that they have presented to a Ground Manager to sign on prior to retreating to their warm up area.

Access for both teams to the warm up areas is through the venue gate behind the tunnel. This gate will be attended by security.



Spectators will not be able to leave the venue with the team for warm up. Only team staff will be allowed to exit and enter through the rear gate. Team staff should be dressed in Club polo's / jumpers to be easily identified by security.

ENTRY TO PLAYING FIELD (BROOKVALE OVAL)

Teams will be able to enter the playing field through the players tunnel. Teams will be required to return through the security gate and assemble ready to take the field 5 minutes prior to kick off.

Teams will be able to access the tunnel one team at a time (second team to qualify enters first / first team to qualify enters second).

Team staff can follow the players after both teams have entered the playing area.

PLAYERS BENCH AREAS

Reserve players and team staff (coaches and trainers) will be given access to one side of the 'dug out' area behind the scoring table.

Coaches will be required to stay in the 'dug out' at all times. Coach and reserve players will be required to stay in the 'dug out' during all drink breaks.

Trainers will be required to stay in the 'dug out' when not performing their duties. Trainers will be responsible for taking individual player drink bottles (not shared water bottles) on to the field during drink breaks.

MATCH SCORING

Team Managers will be required to sit at the scoring table during the game and complete the game sheet.

Ground Managers will ensure that signed and checked team sheets are available at the scoring table before the commencement of the game.

Team Managers that wish to 'live score' the match through MySideline Manager are able to do so. Please ensure that you inform the Ground Manager that you wish to use this option.

POST GAME

Please be advised that teams are not able to sing team songs at Grand Final venues.

Players are also not able to shake hands after fixtures due to Covid safety restrictions.

PRESENTATIONS

Teams will be asked to gather in separate groups as soon as the game is finalised.

Both team captains will be presented with their team medals in a sealed bag. Medals are not to be distributed within the Grand Final venue. Player of the Match awards will be presented separately to the players team.

~~Both teams will be asked to gather for a team photo of both premiers and runners up.~~

Players and team staff will then be asked to leave the playing area immediately.

TEAM PHOTOS

Teams will be asked to assemble at an appointed photo area following their game. Photos of both teams will be taken. The photo area will be outside the gates of the venue and once players and spectators have left the venue they will not be able to re-enter without an appropriate ticket for a following fixture. Following games, teams will be informed by the Ground Manager where to go for their photos.

'GET IN, PLAY, GET OUT'

Players, team staff and spectators should be reminded of the 'Get In, Play, Get Out' requirement that has been in force at all community sport venues throughout the season. **It is important to adhere to this rule to allow all**



teams to have their spectators in attendance so the venue can be in compliance with the 500 spectator restriction per venue.

All teams participating at both Grand Final venues will be encouraged to leave the venue as soon as practical after presentations.

CANTEEN FACILITY (BROOKVALE OVAL)

Our thanks to the Manly Warringah Junior League Development team who are providing a Canteen and BBQ facility on the day for players and spectators.

ALCOHOL

No alcohol will be available for purchase or allowed to be brought into both Grand Final venues at any time.

Thank you all for your understanding of the changes that are required to our regular Grand Final procedures during 2020.

If you have any questions about any of the above information, please feel free to contact us.

We look forward to a successful Grand Final weekend and wish all participating teams the best of luck.

Kind regards

Kim Hunter

Kim Hunter
President
Manly Warringah DJRFL